

WESTAMPTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

**August 13, 2019
7 PM**

AGENDA

1. Call to Order by the Board of Education President: Justin Wright

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

2. Moment of Silence/Pledge of Allegiance: Justin Wright

3. Roll Call: Karen Greer, Board Secretary

4. Welcome Visitors: Justin Wright

5. Approval of Minutes: * Regular Meeting: June 24, 2019
Retreat: July 15, 2019

6. Presentations: None at this time.

7. Executive Session:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. District Department Quarterly Reports:

Westampton Middle School Report:	Yashanta Holloway-Taluy, Principal
H.I.B. Report:	None at this time.
WIS School Report:	Rachel Feldman, Principal
Holly Hills School Report:	Jennifer Murray, Principal/Curriculum Supervisor
Special Services Report:	Jean Zitter, Supervisor of Special Services
Superintendent's Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Karen Greer, Board Secretary

9. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

10. Correspondence:

10. 1. Appreciation/Thank You Card From Tracy McGuire:*

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Justin Wright, Jennifer Dinardo, and Ryan Fagan

11. A. 1. Payment of Bills:*

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. Hiring:

MOTION:

The Superintendent calls for a motion that, if necessary, the Board authorizes the Superintendent of Schools to hire personnel between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.

11. A. 3. Approval of Resignation of HHS Aide:*

MOTION:

The Superintendent calls for a motion to accept, with regret, the letter of resignation of HHS Aide, Lori Kirkpatrick, effective July 24, 2019.

11. A. 4. Approval of WMS Teacher:*

MOTION:

The Superintendent calls for a motion to approve Stephanie Leggio as a WMS 6th and 7th grade Science Teacher for the 2019-2020 school year at a salary of \$58,559. Step 1, MA.

11. A. 5. Approval of Resignation of WMS Teacher:*

MOTION:

The Superintendent calls for a motion to accept, with regret, the letter of resignation of WMS Teacher, Casey Crass, effective July 16, 2019.

11. A. 6. Approval of Part Time Social Worker to Full Time Social Worker:

MOTION:

The Superintendent calls for a motion to approve Lisa Bungarden from part time (4 days per wk.) Social Worker to full time (5 days per wk.) Social Worker effective September 1, 2019 at a salary of \$60,559. Step 4, MA.

11. A. 7. Approval of Retirement of Confidential/Payroll Secretary:*

MOTION:

The Superintendent calls for a motion to accept, with regret, the retirement letter of Confidential/Payroll Secretary, Debi Baker, effective October 31, 2019.

11. A. 8. Approval of HHS Teacher:*

MOTION:

The Superintendent calls for a motion to approve Paige Haggerty as a Holly Hills Special Education Part-Time (.5) Preschool Teacher for the 2019-2020 school year at a part time (.5) salary of \$ 28,160. Step 1, BA +15.

11. A. 9. Approval of WIS One to One Aide:*

MOTION:

The Superintendent calls for a motion to approve Vincenza Kukon as a one to one aide for student ID# 5371 attending Westampton Intermediate School for the 2019-2020 school year at a salary of \$23,277.

11. A. 10. Approval of One to One Aide Student Introduction:

MOTION:

The Superintendent calls for a motion to approve one to one aide, Vincenza Kukon, for a student introduction with student ID# 5371 accompanied by CST staff during the last week of August. Mrs. Kukon will submit a timesheet for up to two (2) hours per day for two (2) days at a rate of \$20.76/hr.

11. A. 11. Approval of HHS Aide:*

MOTION:

The Superintendent calls for a motion to approve Kimberly Price as a HHS Aide for the 2019-2020 school year at a salary of \$23,277.

11. A. 12. Approval of Part Time Custodian:*

MOTION:

The Superintendent calls for a motion to approve Jakob Akers as a part time day time custodian at HHS for the 2019-2020 school year at a salary of \$22,777 prorated. (non black seal).

11. A. 13. Approval of WMS Detention Supervisors for the 2019-2020 School Year:

MOTION:

The Superintendent calls for a motion to approve the following WMS detention supervisors for the 2019-2020 school year:

Hourly Positions Rate Per Contract		
Detention Supervisors	\$ 31.61/hour	Mirian Montes, JoAnn Donnelly, Carmen Friedman, Maria Yoerke, Tom Yoerke, Barb Carty, Trish Ferrell, Lauren Greeby, John Tornquist, Guy Powers, Gina Everett, Cristina Finn

11. A. 14. Approval of Website Leads:

The Superintendent calls for a motion to approve the following staff members as Website Leads for the 2019-2020 school year at the contracted rate of \$32.87/hr. (Group "C" Activity) with a minimum of 35 hours.

Website Leads	
Carrie Cianfrone	Donna Yoerke

11. A. 15. Approval of WIS Aide:*

MOTION:

The Superintendent calls for a motion to approve Diayle Davis as a WIS Aide for the 2019-2020 school year at a salary of \$23,277.

11. B. Curriculum/Community Committee:

Members: Rayna Denneler, Christopher Hamilton, and Vanessa Nichols

11. B. 1. Approval of Holly Hills Field Trips:

MOTION:

The Superintendent calls for a motion to approve the following Holly Hills Field Trips for the 2019-2020 School Year.

Grade	Field Trip	Date	Maximum Cost
Kindergarten	Discovery Museum Cherry Hill, NJ	October 3, 2019	Approx. \$25/student to be paid by parent
Grade 1	Philadelphia Zoo Philadelphia, PA	November 1, 2019	Approx. \$25/student to be paid by parent
Grade 2	Jenkinson’s Aquarium Pt. Pleasant Beach, NJ	October 10, 2019	Approx. \$25/student to be paid by parent
Grade 3	Fernbrook Farms, Chesterfield, NJ	May 8, 2020	Approx. \$25/student to be paid by parent

11. B. 2. Approval of WIS Field Trips:

MOTION:

The Superintendent calls for a motion to approve the following WIS Field Trips for the 2019-2020 School Year.

Grade	Field Trip	Date	Maximum Cost
Grade 4	NJ State House, Barracks and State Museum Trenton, NJ	May 15, 2020	Approx. \$25/student to be paid by parent
Grade 5	Camp Dark Waters, Medford, NJ	May 8, 2020	Approx. \$30/student to be paid by parent (requested PTO support to help offset the cost for parents - TBD)

11. C. Legislative/Policy Committee:

Members: Alan Hynes, Suzanne Applegate, and Malcolm Whitley

12. A. Information Items: None at this time.

12. B. Enrollment Report: None at this time.

12. C. Fire/Security/Bus Drills:

School	Drill	Date	Zone/Time
Holly Hills Elementary	Fire Drill – ESY Students	7/16/19	Zone 5/79 secs.

Holly Hills Elementary	Shelter in Place – ESY Students	7/25/19	45 secs.
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12. D. Suspensions: None at this time.

12. E. Reports: None at this time

12. F. Miscellaneous Action Items:

12. F. 1. Approval of Facilities Use Calendar WMS and HHS: To be handed out at Mtg.

12. F. 2. Resolution #4-19: Approval of Submission of IDEA Entitlement Grant:

RESOLUTION #4-19:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON BOARD OF EDUCATION THAT the Superintendent calls for a resolution to authorize the submission of the IDEA Entitlement Grant FY 2020 for the amount of \$249,377 (Basic \$240,026 and Preschool \$9,351).

12. F. 3. Resolution #5-19: Approval of ESEA Application:

RESOLUTION #5-19:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON BOARD OF EDUCATION THAT the Superintendent calls for a motion to approve the ESEA Application in the amount of \$136,604 for the 2019-2020 school year and accepts the grant award of these funds upon state approval.

12. F. 4. Resolution #6-19: Approval of Title III Consortium:

RESOLUTION #6-19:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON BOARD OF EDUCATION THAT THE Superintendent calls for a motion to approve Westampton Township Public Schools to join an ESEA consortium with Mt Holly School District for the use of Title III ESEA Funds. Total funds will be \$3,485 which are to be used for Instructional Resources for Westampton students.

12. F. 5. Approval of District Curriculum:

MOTION:

The Superintendent calls for a motion to approve the district curriculums for the 2019-2020 school year.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items:

13. A. 1. Child Nutrition Free/Reduced Meal Letter to Parents: *

The Division of Food & Nutrition, Office of Child Nutrition, has approved the Letter to Parents for to be sent home with students for the families who wish to participate in the Free and Reduced Price School Meals for the National School Lunch and School Breakfast programs.

All information and documents for the Free and Reduced Price School Meals for the National School Lunch and School Breakfast programs will also be available on the school district’s website.

13. B. Monthly Attendance Report: None at this time.

13. C. Cafeteria Report: * June 2019

13. C. 1. Building Inspection Reports: None at this time.

13. D. Action Items:

13. D. 1. Resolution #1-19: Monthly Reports of Board Secretary and Cash Reconciliation:*

Included in the packet are the Board Secretary and Cash Reconciliation Reports which are in agreement as of June 2019.

RESOLUTION #1-19: Accepting Board Secretary Report and Cash Reconciliation Report:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of June 2019.

13. D. 2. Approval of Satellite Food Service Vending Agreement:*

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve an agreement with Garfield Park Academy for the 2019-2020 school year. The meal charges are \$1.50 for student breakfast, \$3.23 for student lunch. This includes food, supplies and the kitchen lease fee from Westampton for the use of their facility. Garfield Park Academy is responsible for the delivery of the meals.

13. D. 3. Approval of Board of Education Bank Account Signatories: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve the following signatories for the Board of Education Accounts as listed.

13. D. 4. Approval of School Breakfast and Lunch Prices:

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve school breakfast and lunch prices for the 2019-2020 School Year:

Item	2018-2019	2019-2020
Student Breakfast	\$1.15	\$1.15
Student Breakfast - Reduced	\$ 0.30	\$0.30
Student Lunch	\$2.85	\$2.90
Student Lunch - Reduced	\$0.40	\$0.40
Student Lunch - Premium	\$3.10	\$3.15
Adult Lunch	\$3.60	\$3.65

13. D. 5. Mileage Reimbursement: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement for workshops/conferences.

13. D. 6. Approval of R&L Data Centers Payroll Services Agreement:*

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve an agreement with R&L Data Centers, Inc., for payroll services commencing January 1, 2019, ending June 30, 2020 in the amount of \$9,888.00 per the agreement schedule.

13. D. 7. Approval of Extended School Year Placements: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve the 2019-2020 school year Special Education Tuition Contracts with the Eastampton Township Board of Education (sending) commencing on July 8, 2019 and terminating August 1, 2019 at a cost per pupil tuition amount of \$1,050.00 (\$65.62 per diem) for each of the following students:

Student #7673719656
Student #7805504977

13. D. 8. Approval of Interactive Kids Contract:*

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve a contract for the 2019-2020 school year with Interactive Kids, providing support services to students with behavioral and educational challenges per the contract.

13. D. 9. Approval of Maxim Healthcare Services Agreement:*

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve an Educational Institution Staffing Agreement with Maxim Healthcare Services for the 2019-2020 school year, commencing July 1, 2019, as per the agreement.

13. D. 10. Approval of Student Transportation Contracts:

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve Student Transportation Contracts to Wills Bus Service for route WMS8 to and from Westampton Middle School and Garden State Transportation (GST) for route HHS6 to and from Holly Hills Elementary School per the bid opening on July 31, 2019.

The results of the advertised bid specification process and the bid opening for Student Transportation Contracts for the addition of Routes HHS6 and WMS8 are as follows:

Route WMS8	Wills Bus Service, Inc.	\$123.00 per diem
Route WMS8	Garden State Transportation	\$159.00 per diem
Route HHS6	Wills Bus Service, Inc.	\$123.00 per diem
Route HHS6	Garden State Transportation	\$94.80 per diem

13. D. 11. Resolution #2-19: Approval of Transfers:*

RESOLUTION #2-19:

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT the School Business Administrator and Board Secretary call for a resolution to approve the transfers as of June 30, 2019.

13. D. 12. Approval Special Education Medicaid Initiative (SEMI):

MOTION:

The Superintendent calls for a motion that authorizes the participation in the Special Education Medicaid Initiative (SEMI) for the 2019-2020 school year. The SEMI program is under the auspices of the New Jersey Department of the Treasury through its collaboration with the New Jersey Department of Education and the New Jersey Division of Medicaid Assistance and Health Services.

14. Unfinished Business: None at this time.

15. New Business:

15. A. 1. Approval of Substitute Teachers/Support Staff/Custodians: *

MOTION:

The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2019-2020 School Year.

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President's Report: Justin Wright

18. Executive Session Resolution:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. Open Session:

MOTION:

The Board of Education President calls for a motion that this Board of Education, Westampton Township Public Schools return to open session.

20. Adjournment:

MOTION:

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Karen Greer, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held on August 13, 2019 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

Karen Greer, Board Secretary